**Practice Meeting Agenda**

**Meeting Date: Tuesday Aug 2, 2022**

**OBJECTIVE: To address each agenda item and determine action items for completion.**

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|  | Agenda Item | Responsible | Information (I) Decision Required (D) | Time |
| 1 | **Approval of New Agenda**  **Approval of Previous Meeting Minutes**  **Next Meeting Chair: Team B**  **Next Meeting Minute Taker:** | All  All | D  D | 11:30-11:40 |
| 2 | **Previous Weeks Birth Review**  **Client Clinical Highlights** | All | I  I | 11:40-11:50 |
| 3 | **Administrative Team Items** | Admin  Admin |  |  |
| 4 | **Deferred Items from Last Meeting** |  |  |  |
| 5 | **New Items**   * Plan for emergency leave * Finalize Third on call, schedule | Laurie  All |  |  |
|  | **10 MINUTE BREAK (optional/group decision)** |  |  | (**(((TBD)** |
| 6 | **Student Items**   * **NA** |  |  |  |
| 7 | **Covid-19 Updates/Issues**   * **Update Hospital visitor policy** * **DM visitor policy-update with SHN??** | All |  |  |
| 8 | **Protocol Review** |  | D |  |
| 9 | **Case Review(s)** |  | I |  |
| 10 | **STANDING ITEMS:**   * SHN * TBC * MoreOB * AOM/CMO * MEP/IMPP | Alex  Mojgan  Alex  Alex | I/D  I  I  I  I/D |  |
| 11 | **REMINDERS**   * **BORN Due \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** * **Medication/Supplies Pick-up at Hospital** | All | I |  |
| 12 | **ANY OTHER BUSINESS (A.O.B)** |  |  |  |
| 13 | **MEETING CONCLUSION**  **End Time:** | All | D |  |